

## Shipping and delivery guidelines

### XXV FIGO World Congress of Gynecology and Obstetrics

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Cape Town International Convention Centre, Cape Town, South Africa

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## Shipping and delivery guidelines

### Shipping

Exhibitors are responsible for the dispatch of their packages, transport, reception (by a service provider or reception by a member of your team), as well as the recognition of their contents.

Exhibitors are responsible for their customs of foreign materials and products. The organiser will not be held responsible for any difficulties you may encounter.

Please refer to the [official shipping guidelines and rates](#)

### Marshalling yards

The CTICC marshalling yards are for loading and offloading purposes, and access is limited to 1.5 hours for all vehicles, and 3.5 hours for trucks. Vehicles exceeding this time will be subject to parking fees and unattended vehicles will be clamped.

CTICC 1's marshalling yard comprises approximately 5000m<sup>2</sup> and is situated adjacent to the exhibition halls. Most halls directly access the marshalling yard via 5m x 7m doors, which reduces build-up and breakdown times for functions.

Exhibitors and contractors wishing to make use of the marshalling yards are required to register and book a slot. This registration process ensures that we eliminate traffic jams that are a result of event build-ups and breakdowns if not managed properly.

Please contact our logistics manager at [cticcparking@cticc.co.za](mailto:cticcparking@cticc.co.za) to find out more information and book.

### Exhibitor parking

Parking on event days can be secured in P1, P3 and P5 parking areas. Tickets are sold at a discounted rate of R60 per day for P1 only. P3 and P5 parking are charged at normal parking rates as indicated at pay point machines.

The parking desk will be provided on event days only, for a period of nine hours, depending on requirements:

- Monday – Friday 08:00 – 17:00 GMT +2
- Saturday 09:00 – 18:00 GMT +2
- Sunday 10:00 – 19:00 GMT +2

Prepaid and refundable parking tickets are also available, please contact [cticcparking@cticc.co.za](mailto:cticcparking@cticc.co.za) to find out more about these options.

